

UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007)

Mr. Binay Krishna Halder
Convener,
Tender & Purchase Committee.



Phone: 03512-252339

Fax: 03512-223568

P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Ref. No. NIQ-18/PG-Admis/UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR ONLINE P. G. ADMISSION – 2019

The Convener Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s)/ Agency/ dealers / distributors for “**Engagement of Agency for online P. G.Admission-2019 System through new website for Post Graduate students in the University of Gour Banga.**”

Sl. No	Name of the Item	Earnest money (Rs.)	Price of, Tender Form& others Papers	Period of Completion	Eligibility of Bidders
01	Online Admission System through new website portal for the Post Graduate students in University of Gour Banga.	50,000.00	NA	45 Days. (The company has to start their work within two days after opening the Tender i.e. approx. () The agency will be responsible for all modalities of merit list preparation, verification, merit list publication, online counseling, preparation of list of admitted candidates and all other online processes. They will be accountable for dispute or problems if found in the above processes.	Technical qualification is of two distinct methods. Firstly, the agency has to qualify by their official papers required for the Tender process. Then they have to qualify as per their credential along with technical detail presented in the open seminar in front of the members of the Tender & Purchase Committee and UGB PG admission committee-2019. The agency will be qualified for financial bid opening based on their technical qualification, credential and other detail presented in the seminar.

Scope of Work:

Specification for inviting tender regarding P.G. Admission-2019

The company has to design a new responsive Website with Online Admission System for PG. This system must have dynamic Multilingual Student Registration facility with 2 types of payment modes to pay registration fee including Challan, Online Payment Gateway integration and Mobile OTP

verification. This system must be hosted in highly secured server with security certificate. Automatic Short listing of merit list (MS Word, MS Excel, PDF and data file format simultaneously) will be generated and successful candidates then get admitted through this system with necessary payment submission. The company also has to provide - **A user Friendly Dynamic Multilingual Admin Console Management System** with student Registration, Payment Collection and Admission facility. The agency will have to do :

- i) Scrutiny of application forms,
- ii) Generate category wise provisional merit list **for 60% & 40% separately** for candidates applying from home and other universities (University of Gour Banga candidates for 60% seats and remaining 40% of seats is open for the students of other Universities and those of Gour Banga University who are not considered within 60%). The admission portal must contain separate TAB like- 'Home', 'Key dates', 'Instruction/Notification', 'Check list', 'Merit List', 'Download Admit Card', 'Fees Structure', 'Prospectus' and 'Payment Method'
- iii) Publication of merit list after correction etc.
- iv) Generation of list of willing candidates.
- v) Conduction of counseling & provisional admission of candidate (Home and others).

Number of PG Departments-23 (Twenty three). Total Intake Capacity 1535 (approximately).

Note:

- (1) Bidders have to submit two separately sealed envelopes; one for Technical Detail and another for Financial Detail mentioning the Technical bid and Financial bid respectively outside the envelopes for the UGB PG Admission-2019.
- (2) Bidders are requested to **present on 02.07.2019 at 3:00 p.m.** with their **demo portal** for demonstration regarding online admission system mentioned as above.
- (3) Bidders will be qualified and finalized for price bid consideration based on their demonstration detail of the online admission system and mutual discussion between the vender and the University at the time of their demonstration.
- (4) The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained.

The bidders are requested to quote their rate inclusive of all as follows:

1. Website launching cost
2. Admission processing viz. filling up of forms, Scrutiny, Corrections etc.
3. Publication of merit list & list of willing candidates.
4. Conduction of Counseling per day (with necessary equipment like Laptop, sufficient manpower i.e. at least three technical assistant or staff, etc.).
5. Other cost (if any)

N.B: Agency has to prepare Challan for the students consisting of Mobile Number, Application Number, Name of the applicant. A separate 24 x 7 help desk support has to be provided by the company.

TERMS & CONDITIONS

- (i) At least 3 Years working experience of online admission process in any UGC/MHRD recognized University/Institutes in West Bengal.
- (ii)The agency should have to prove their credential by providing successful work

done/completion certificate from the University/Institutes.

(iii)The agency should have sufficient server capacity to conduct the whole online admission process.

(iv)The company has to design a new responsive and secured website with online admission system for PG.

- (v) Agency should have own payment gateway which will be connected to their admission portal.
- (vi) The website of the agency (admission portal) will be connected to our UGB website.
- (vii) The selection of the agency is based on two bid selection processes (Technical Bid & Financial Bid).
- (viii) Technical qualification is of two distinct methods. Firstly, the agency has to qualify by their official papers required for the Tender process. Then they have to qualify as per their credential (by providing work completion certificate from different UGC recognized University) along with technical detail presented in the open seminar in front of the members of the Purchase & Tender Committee and UGB PG admission committee-2019. The agency will be qualified for financial bid opening based on their technical qualification, credential and other detail presented in the seminar.
- (ix) The contact/responsible person should be present at the time of seminar presentation who will be contacted throughout the process of admission.
- (x) The agency should prepare a user-friendly 'format for online application form'.
- (xi) The agency should have to provide backup files (excel, doc and pdf format) in all points of admission process to the University.
- (xii) The agency has to ensure 100% data security and confidentiality of all the data of the candidates.
- (xiii) The admission website should have complete list of current vacancy status (subject wise and category wise) separately.
- (xiv) The website should have students' helpdesk which contains at least 2 different telephone/mobile numbers and emails. If any student faces any admission related problems (e.g. server down, inability to document uploading, bank link/Challan generation etc.), they will avail the helpdesk phone and email. The agency should fix the problem instantly.
- (xv) The agency should ensure the SMS and email facility to the candidates at any steps [e.g. merit status/merit panel publication, counseling date, admission date, notification, date change (if any)] of the admission process.
- (xvi) The agency will have to do- Scrutiny of application forms, Challan generation for payment in Bank, Conduction of counseling of candidates (Home and Others), Publication of merit list of candidates from home and other universities (University of Gour Banga candidates for 60% seats and remaining 40% of seats is open for the students of Other Universities and those of Gour Banga University who are not considered within 60%), and publication of list

of willing candidates.

- (xvii) The admission portal must contain separate TAB like- 'Home', 'Key dates', 'Instruction', 'Check list', 'Merit List', 'waiting list (if any)', 'Fees Structure', 'Prospectus' and 'Payment Method' etc..
- (xviii) This system must have dynamic Multilingual Student Registration facility with 3 types of payment modes to pay registration fee including Challan printout and cash payment in bank, Debit/Credit card, Online Payment Gateway integration and Mobile OTP verification.
- (xix) This system must be hosted in highly secured server with security certificate. Automatic Short listing of merit list (MS Word, MS Excel, PDF and data file format simultaneously) will be generated and successful candidates then get admitted through this system with necessary payment submission.
- (xx) The company also has to provide - A user Friendly Dynamic Multilingual Admin Console Management System with student Registration, updating student's successful payment report and online admission facility & 24 x 7 help desk support.
- (xxi) Agency has to prepare Challan consisting of Mobile Number, Application Number, Name of the applicant.
- (xxii) The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained.
- (xxiii) The company has to provide all support until the end of entire admission process. (xxiv) The agency will be responsible for all modalities of merit list preparation, verification, merit list publication, online counseling, preparation of list of admitted candidates and all other online processes. They will be accountable for dispute or problems if found in the above processes.
- (xxv) The agency will publish a subject wise combined merit list and category wise (SC, ST, OBC-A, OBC-B, PH) merit list separately with aggregate marks out of total applicants [for 60% and 40%]
- (xxvi) Helpdesk should be launched and maintained in the university campus for assisting the students who will face problem relating to PG admission for the entire period of admission (from start of work to till last date of counseling). Helpdesk will also help to bridge between university authority/ admission committee and admission control room.
- (xxvii) Earnest money will be forfeited if any problem found from the agency part. Moreover, university authority can take action against agency if negligence, noncooperation or problems found in merit list preparation, cooperation with students by sending information in time by SMS and email or any part of the entire admission process.

Note: Finalization of all the above mentioned conditions/more condition may apply for the process of online admission by mutual discussion between vendors and the university as and when required for the sake/benefit of students and University of Gour Banga..

Other Terms and Conditions:

1. The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regards, the decision of the Vice Chancellor is final.
2. The company must have experience in development of **Multilingual Admin Control Management System for Colleges/ University** in ASP.NET/PHP & MSSQL/MYSQL Technology (LATEST VERSION)p. The inviting company must have 3 Years of track record of doing this type of work.
3. Intending bidders have to submit the tender document directly to the Convener, Tender & Purchase Committee, University of Gour Banga, Malda with **demand draft only** issued from any nationalized bank in favor of “**University of Gour Banga**”, payable at **Malda**. No interest shall be paid on EMD.
4. Payment will be made on account pay in cheque on the basis of actual measurement on finish work.
5. Taxes shall be deducted as per Govt. norms.
6. Documents like PAN, GST registration / enrollment certificate, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted with the tender paper.
7. The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to modify the terms and conditions of the tender.
8. The number of Items may increase or decrease by the demand/decision of the authority of UGB.
9. Bidders must have credential proof for the purpose the participated otherwise submitted quotation will be rejected.
10. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
11. Agreement be made between successful bidders and the University Authority

12. Date & Time Schedule:

Sl. No.	Particulars	Date and Time
1	<i>Starting Date of submission of Tender Documents.</i>	20.06.2019
7	<i>Last Date and time of submission of Technical and Financial Bid.</i>	01.07.2019
	<i>Seminar Presentation (Date and time of Demonstration)</i>	03.07.2019 at 4:00pm
8	<i>Date and time of opening of Financial Proposal</i>	03.07.2019 AT 01 pm

Any complaint / grievance will have to be submitted in writing only before the date & time of opening of tender / tenders. No complaint / grievance will be entertained after opening of this / these tenders.

13. No CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.
14. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
15. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances and the earnest money will be forfeiture duly without any prejudice.
16. For a particular work, in 2nd Call, Bonafide outsider Contractors may be allowed to participate along with other categories if that tender in 1st call cannot be finalized due to shortage of successful bidders. The bidders will be disqualified if all necessary documents as required in tenders are not produced by those bidders.

A-1. Statutory Cover Containing

- I. **Demand Draft only** towards cost of tender documents as prescribed in the Tender, against the work in favour of *University of Gour Banga*, payable at **Malda**.
- II. Special Terms, condition & specification of works.

A-2. Non-statutory Cover Containing

- I. Professional Tax (PT), deposit receipt challan, Pan Card, IT Saral, VAT Registration Certificate.
- II. Registration Certificate under Company Act. (if any).
- III. Registered Deed of partnership Firm/ Article of Association & Memorandum.
- IV. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- V. Balance Sheet & Profit & Loss A/c for the last three years, (year just preceding the current Financial Year will be considered as year – 1).
- VI. Credential documents should be within last 3 (three) years from date of issue of Tender.
- VII. List of Technical staffs along with structure & organization.
- VIII. Enlistment copy issued by Department.

Note: Failure of submission of any of the above mentioned documents will render the tender liable to summarily rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGE IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents’ to send the selected documents to Non-Statutory Folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

<i>Sl. No.</i>	<i>Category</i>	<i>Sub-Category Description</i>	<i>Details</i>

A	<i>CERTIFICATES</i>	<i>CERTIFICATES</i>	<ol style="list-style-type: none"> 1. <i>GST Registration Certificate & Acknowledgement.</i> 2. <i>PAN, I. Tax Return (up to date)</i> 3. <i>P. Tax (Challan and Number, Current FY.</i>
B	<i>COMPANY DETAILS</i>	<i>COMPANY DETAILS 1</i>	<ol style="list-style-type: none"> 1. <i>Proprietorship Firm (Trade License).</i> 2. <i>Partnership Firm (Partnership Deed, Trade License).</i> 3. <i>Ltd. Company (Incorporation certificate, Trade License).</i> 4. <i>Co-operative Society (Society Registration copy, Renewal copy, NOC from ARCS, Up to date meeting resolution copy.</i> 5. <i>Power of Attorney.</i>
C	<i>CREDENTIAL</i>	<i>CREDENTIAL -1</i> <i>CREDENTIAL – 2</i>	<i>Credential of similar nature of job without any reservation for any particular class of Contractors (Credential means Credential Certificate, Work Order will not be considered as Credential)</i>
D	<i>P/L AND BALANCE SHEET</i>	<i>P/L AND BALANCE SHEET</i> <i>Last Three Years.</i>	<i>Profit and Loss and Balance Sheet (with Annexure in Current F.Y.).</i>
E	<i>MAN POWER</i>	<i>TECHNICAL PERSONNEL</i>	<i>List of Technical Staffs Along with Structures of Organization.</i>

07. Rejection of Bid

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

08. Award of Contract

The Bidder, whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/ Letter of Acceptance / Work Order.

The notification of award will constitute the formation of the Contract.

The Agreement will incorporate all agreements between the Tender Accepting Authority and the successful Bidder. All the tender documents including Tender & quoted rate will be the part of the Contract Document.

Sd/-

***The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103***

The Copy for information:

1. The Hon'ble Vice-Chancellor, UGB.
2. The Registrar, UGB, Malda.
3. Finance Officer (Addl. Charge), University of Gour Banga .
4. Controller of Examinations (Addl. Charge) University of Gour Banga .
5. The Inspector of Colleges, University of Gour Banga .
6. Prof. Bikash Roy- University of Gour Banga .
7. The Development Officer, University of Gour Banga .
8. Dr. Goutam Bhowmik, Department of Commerce, UGB ..
9. Dr. Bhaskar Bagchi, Department of Commerce, UGB .
10. Dr. Atul Bandyopadhyay, Department of Physics, UGB ..
11. Central Notice Board, UGB.
12. University website.
13. News paper: , The Uttar Banga , Sambad Potidin, & The Echo of India, Ajjkal.

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Ref. No. NIQ-19/S-MTR/UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR SUPPLY OF CLINICAL MATERIALS.

The Convener Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for “**Supply of Swiping materials for the University of Gour Banga, Malda.**”

DETAILS OF THE CLEANING MATERIALS/ SUBSTANCES ALONG WITH SPECIFICATION:-

Sl.No	Materials Name	Specifications	Required Quantity.
1	Harpic	500 ml Bottle	100 Nos
2	Napthalene	500 gm. pouch	6 Kg.
3	Black Pheneol	500 ml Bottle	64 Nos.
4	Mug	Plastic	8 Nos.
5	Hand Brush		12 Nos.
6	Scotch Bag		8 Nos
7	Odonil	75 gm. pouch	12 Nos.
8	Ful Jharu		40 Nos.
9	Coconut Jharu		12 nos.
10	Colin	500 ml Bottle	32 Nos.
11	Citronella	110 ml Bottle	12 Nos.
12	Diswash	700gm Box.	8 Nos
13	Hand Gloves	Pair	12 Nos.
14	Scotch Brite		40 Nos.
15	Jhul Jharu	Plastic handle	16 Nos.
16	Mof (Round)	Deck Type	32 Nos.
17	Wiper		8 Nos
18	Bucket	15 Lit Capacity	8 Nos.
19	Carbolic Acid	70 gm Bottle	12 Nos
20	Surf	130 gm. Pouch	100 Nos.
21	White Pheneol	500 ml Bottle.	240 Nos.
22	Duster	1.5ft. x 1.5 ft.	60 Nos.
23	Mop (Big)	18 No. Size	12 Nos.
24	Bleaching Powder	500 gm Bottle	40 Nos.
25	Soap	50 gm. Sachet	120 Nos.
26	Muriatic Acid	500 ml Bottle	260 Nos

Terms & Condition:-

- 1) The following documents are required to be attached with the quotation-
 - a) Documents like PAN.
 - b) GST registration / enrollment certificate.
 - c) Trade License.
 - d) Last year's IT return.
- 2) **Price Should not Exceed MRP/ Latest price of the manufacturer.**
- 3) Taxes will be deducted as per Govt. norms.
- 4) EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any nationalized bank in favour of "University of Gour Banga" payable at "Malda", is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process.
- 5) EMD of the successful bidder will be released after releasing the final bill of the supply of materials.
- 6) Recommendation of payment will be done after successful delivery of materials.
- 7) Payment will be made through account payee cheque
- 8) Time of delivery shall be reckoned Ten days (10) from the date of receipt of work order.
- 9) For any further details', bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- 10) Price shall be quoted in Indian Rupees (INR).
- 11) If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.
- 12) The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the hon'ble Vice Chancellor shall be final.
- 13) If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
- 14) Quotations shall be submitted in favour of "The Convener, Tender and Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.
- 15) University authority has the liberty to take Administrative / Legal steps as deem fit against the successfully bidder at their direction if the warranty / Guarantee services are not provided properly and in time by the agency/ service provider. For any discrepancy, decision taken by the Hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding. And for any court case the jurisdiction will be Calcutta High Court.
- 16) Bidders are requested to be present at the time of opening and in time.
- 17) For any discrepancy, decision taken by the hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding.
- 18) No extra cost will be paid by the University of Gour Banga, Malda within warranty period.
- 19) Quantity of materials required may vary as per requirement of the University Authority. Quantity required may increase or decrease as per decision taken by the University authority.
- 20) Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

*The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103*

The Copy for information:

1. The Hon'ble Vice-Chancellor, UGB.
2. The Registrar, UGB, Malda.
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4. Controller of Examinations (Addl. Charge) University of Gour Banga .
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8. Dr. Goutam Bhowmik, Department of Commerce, UGB ..
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Ref. No. NIQ-20/AMC-WP/UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR AMC OF WATER PURIFIERS WITH SPARES

The Convener, Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for **Comprehensive AMC of Water Purifiers with Spares.**

SPECIFICATION OF WATER PURIFIERS: -

Sl. No.	Specification of water purifiers cum water coolers	Quantity
1.	(Model:- Aquaguard 80 PSS UV Machine) including iron remover / pre-Filter but excluding Chiller / Cooling part	5 (Five) nos.
2.	(Model:- Aquaguard 80 FSS RO Machine) including 20 inch iron remover / pre-Filter but excluding Chiller / Cooling part	3 (Three) nos.

Terms & Condition:-

- 1) The following documents are required to be attached with the quotation-
 1. Documents like PAN.
 2. GST registration / enrollment certificate.
 3. Professional Tax Registration Certificate.
 4. Trade License.
 5. Last year's IT Return.
2. Taxes shall be deducted as per Govt. norms.
3. Quotationer's local service infrastructure preferred for rendering after sales services within 24 hr.- 48 hr. from the date of receipt of complaints.
4. Agency should have experiences in doing similar nature of works.
5. Payment will be made through account payee cheque of quarterly basis.
6. If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.
7. The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this

regard, the decision of the hon'ble Vice Chancellor is final.

8. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
9. EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any nationalized bank in favour of "University of Gour Banga" payable at "Malda", is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process.
10. EMD of the successful bidder will be released after 01 (one) year from the date of issue of work order.
11. Quotations shall be submitted in favour of "The Convener, Tender and Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.
12. University authority may take also administrative / legal steps against the successful bidder at their direction if the services are not provided properly and in time.
13. Quantity / no. of machines for which AMC required may increase or decrease as per decision taken by the University authority.
14. Bidders are requested to be present at the time of opening and in time.
15. For any discrepancy, decision taken by the Hon'ble Vice Chancellor, University of Gour Banga is final and binding.
16. No extra cost will be paid for any spare parts at this running time of AMC.
17. Any type of problem of water purifier machine to be solved by the agency at the time of AMC & no extra cost will be claimed by the agency for this reason.
18. The bidders, at their own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the bid for the work as mentioned in the NIQ., before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expenses.
19. Contractor shall have to arrange plant & machineries, tools & tackles storing of materials, labour shed etc. required for work at their own cost and responsibility.
20. Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

*The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103*

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6. Prof. Bikash Roy- University of Gour Banga .
7. The Development Officer, University of Gour Banga .
8. Dr. Goutam Bhowmik, Department of Commerce, UGB ..
9. Dr. Bhaskar Bagchi, Department of Commerce, UGB .
10. Dr. Atul Bandyopadhyay, Department of Physics, UGB ..
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13. News paper: , The Uttar Banga , Sambad Potidin, & The Echo of India, Ajjkal.

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Ref. No. NIQ-21/E-MTR/UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATION FOR SUPPLY OF ELECTRICAL MATERIALS.

The Convener Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for “**Supply of Electrical Materials for Maintenance purposes at the University of Gour Banga, Malda.**”

DETAILS OF THE ELECTRICAL MATERIALS ALONG WITH SPECIFICATION

Sl. No	Items Name	Make	Required Quantity.
1	1.5 Sqmm wire (90mtr.)	RR/Havells/Finolex/Polycab	10 Coil
2	2.5 Sqmm wire (90 mtr.)	RR/Havells/Finolex/Polycab	5 Coil
3	6.0 Sqmm wire (90 mtr.)	RR/Havells/Finolex/Polycab	2 Coil
4	2X28 w Electronic Ballast	Philips	50 nos.
5	36/40 w Tube light	Philips	50 Nos.
6	36/40 w Electronic Ballast	Philips	20 Nos.
7	Vernish (High Grade)		3 Lit.
8	E-40 Holder		10 Nos.
9	2 feet LED tube light Set	Philips	10 Nos.
10	PVC tape		100 Nos.
11	20 mm PVC Shaddle		2 Packet.
12	Flexible Pipe (20 mm) (White)		3 Nos.
13	Flexible Pipe 25 mm (White)		2 Nos.
14	Capacitor 2.5 Mfd	Tibcon	100 Nos.
15	1x 18 w electronic Ballast	Philips/ any	40 Nos.
16	Grease	Castrol	5 Kg.
17	6.0 Copper “Bottle” socket		100 Nos.
18	10 .0 Copper “Bottle” socket		100 Nos.
19	10.0 sqmm Al “Ring” socket		100 Nos.
20	10.0 sqmm Al "I"socket		50 Nos.
21	16.0 sqmm Al "I"socket		50 Nos.
22	32 A, 440V Contactor	L&T	4 Nos.

Terms & Condition:-

- 1) The following documents are required to be attached with the quotation-
 16. Documents like PAN.
 17. GST registration / enrollment certificate.

18. Trade License.

19. Last Year's IT return.

2) Price Should not Exceed MRP/Latest price of the manufacturer.

3) Taxes will be deducted as per Govt. norms.

4) Recommendation of payment will be done after successful delivery of materials.

5) Payment will be made through account payee cheque.

6) EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any nationalized bank in favour of "University of Gour Banga" payable at "Malda", is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process.

7) EMD of the successful bidder will be released after releasing the final bill of the supply of materials.

8) Time of delivery shall be reckoned Ten days (10) from the date of receipt of work order.

9) For any further details', bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.

10) Price shall be quoted in Indian Rupees (INR).

11) If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.

12) The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the hon'ble Vice Chancellor shall be final.

13) If any agency submits fraud or false documents, the university has all the rights to take action against the agency.

14) Quotations shall be submitted in favour of "The Convener, Tender & Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.

15) University authority has the liberty to take Administrative / Legal steps as deem fit against the successfully bidder at their direction if the warranty / Guarantee services are not provided properly and in time by the agency/ service provider. For any discrepancy, decision taken by the Hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding. And for any court case the jurisdiction will be Calcutta High Court.

16) Bidders are requested to be present at the time of opening and in time.

17) For any discrepancy, decision taken by the hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding.

18) No extra cost will be paid by the University of Gour Banga, Malda within warranty period.

19) Quantity of materials required may vary as per requirement of the University Authority. Quantity required may increase or decrease as per decision taken by the University authority.

20) Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
---------	------------	------

01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

***The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103***

The Copy for information:

1. The Hon'ble Vice-Chancellor, UGB.
2. The Registrar, UGB, Malda.
3. Finance Officer (Addl. Charge), University of Gour Banga .
4. Controller of Examinations (Addl. Charge) University of Gour Banga .
5. The Inspector of Colleges, University of Gour Banga .
6. Prof. Bikash Roy- University of Gour Banga .
7. The Development Officer, University of Gour Banga .
8. Dr. Goutam Bhowmik, Department of Commerce, UGB ..
9. Dr. Bhaskar Bagchi, Department of Commerce, UGB .
10. Dr. Atul Bandyopadhyay, Department of Physics, UGB ..
11. Central Notice Board, UGB.
12. University website.
13. News paper: , The Uttar Banga , Sambad Potidin, & The Echo of India, Ajjkal.

UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007)

Mr. Binay Krishna Halder
Convener,
Tender & Purchase Committee.



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Fax : 03512-223568

P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Ref. No. NIQ-22/LAB-VC/UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR SUPPLY & INSTALLATION OF 2 NOS. OF LEAD ACID BATTERIES

The *Convener* Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for “**Supply & installation of Two (02) numbers Lead Acid Batteries to be installed at the Chamber of the Hon’ble Vice Chancellor, University of Gour Banga, Malda.**”

DETAILS OF THE JOB ALONG WITH SPECIFICATION

Sl. No.	Specification of Materials	Required Brand	Warranty Required	Required Quantity
1.	12 Volt 150 Amp. Tubular Lead Acid Battery	Exide	42 Months	02 (Two) Nos.

Terms & Condition:-

- 1) The following documents are required to be attached with the quotation-
 11. Documents like PAN.
 12. GST registration / enrollment certificate.
 13. Trade License.
 14. Last year’s IT return.
- 2) **Price Should not Exceed MRP/Latest price of the manufacturer.**
- 3) Taxes will be deducted as per Govt. norms.
- 4) Recommendation of payment will be done after successful delivery of materials.
- 5) Payment will be made through account payee cheque.
- 6) EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any nationalized bank in favour of “University of Gour Banga” payable at “Malda”, is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process.
- 7) EMD of the successful bidder will be released after expiry of warranty period (42 months from the date of Installation) on getting successful maintenance support from the date of installation.
- 8) Time of delivery shall be reckoned Ten days (10) from the date of receipt of work order.

- 9) For any further details', bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- 10) Price shall be quoted in Indian Rupees (INR).
- 11) If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.
- 12) The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the hon'ble Vice Chancellor shall be final.
- 13) If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
- 14) Quotations shall be submitted in favour of "The Convener, Tender and Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.
- 15) University authority has the liberty to take Administrative / Legal steps as deem fit against the successfully bidder at their direction if the warranty / Guarantee services are not provided properly and in time by the agency/ service provider. For any discrepancy, decision taken by the Hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding. And for any court case the jurisdiction will be Calcutta High Court.
- 16) Bidders are requested to be present at the time of opening and in time.
- 17) For any discrepancy, decision taken by the hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding.
- 18) No extra cost will be paid by the University of Gour Banga, Malda within warranty period.
- 19) Quantity of materials required may vary as per requirement of the University Authority. Quantity required may increase or decrease as per decision taken by the University authority.
- 20) Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

**The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103**

The Copy for information:

1. The Hon'ble Vice-Chancellor, UGB.
2. The Registrar, UGB, Malda.
3. Finance Officer (Addl. Charge), University of Gour Banga .
4. Controller of Examinations (Addl. Charge) University of Gour Banga .
5. The Inspector of Colleges, University of Gour Banga .
6. Prof. Bikash Roy- University of Gour Banga .
7. The Development Officer, University of Gour Banga .
8. Dr. Goutam Bhowmik, Department of Commerce, UGB ..
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10. Dr. Atul Bandyopadhyay, Department of Physics, UGB ..
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12. University website.
13. News paper: , The Uttar Banga , Sambad Potidin, & The Echo of India, Ajjkal.

UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007)

Mr. Binay Krishna Halder
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P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Ref. No. NIQ-23/AMC-EPABX/UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR AMC OF FOUR NOS. OF EPABX MACHINE

The Convener Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for “**Comprehensive AMC of Four (04) nos EPABX machine/ System (Make Siemens having Model No. – Hipath 3800 & Unify AA23560DL) of the University of Gour Banga, Malda.**”

SPECIFICATION OF EPABX MACHINE

Sl. No.	Model No. of EPABX	Installed Location	Quantity
1.	Make Siemens having Model No.- Hipath 3800	Main Administrative Building & Science Building 1	02 (Two) nos.
2	Make Siemens having Model No.- Unify AA23560DL	Central Library Building & Humanities Building	02 (Two) nos.

Terms & Condition:-

- 1) The following documents are required to be attached with the quotation-
 11. Documents like PAN.
 12. GST registration / enrollment certificate.
 13. Trade License.
 14. Last Year's IT return.
- 2) Agency should have experiences in doing the similar nature of works
- 3) Taxes will be deducted as per Govt. norms.
- 4) AMC shall include all spare parts of the EPABX machine systems including switches, adopters, connecting LAN cables, Power supply, servicing, cleaning, checking, repairing of the machines etc. No extra cost will be paid by the University Authority for the EPABX Machine within Comprehensive AMC period.
- 5) All intercom extension points including joint boxes, to be checked & rectified within the period of AMC by the successful bidder without any materials.
- 6) EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any

nationalized bank in favour of “University of Gour Banga” payable at “Malda”, is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process

- 7) EMD of successful bidder will be released after one (01) year on getting successful maintenance support from the date of issue of work order.
- 8) Recommendation of payment will be done after satisfactory services.
- 9) Payment will be made through account payee cheque of quarterly basis.
- 10) Emergency breakdown call to be attended within 48 hours.
- 11) Prevailing safety norms has to be followed by the contractor, so that LTI (Loss of time due to injury) is Zero.

- 12) Contractor shall have to arrange plant & machineries, tools & tackles storing of materials, labour shed etc. required for work at their own cost and responsibility.
- 13) Contractor shall not be entitled for any compensation for any loss suffered by him/her due to delay arising out of modification of the work, drawings and/or due to non-delivery of the possession of site etc.

- 14) For any further details’, bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- 15) Price shall be quoted in Indian Rupees (INR).
- 16) If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.
- 17) The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the hon’ble Vice Chancellor shall be final.
- 18) If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
- 19) Quotations shall be submitted in favour of “The Convener, Tender and Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.

- 20) University authority has the liberty to take Administrative / Legal steps as deem fit against the successfully bidder at their direction if the warranty / Guarantee services are not provided properly and in time by the agency/ service provider. For any discrepancy, decision taken by the Hon’ble Vice Chancellor, University of Gour Banga, Malda is final and binding. And for any court case the jurisdiction will be Calcutta High Court.
- 21) Bidders are requested to be present at the time of opening and in time.
- 22) For any discrepancy, decision taken by the hon’ble Vice Chancellor, University of Gour Banga, Malda is final and binding.
- 23) Quantity of machines may vary as per requirement of the University Authority. Quantity required may increase or decrease as per decision taken by the University authority.
- 24) Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

*The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103*

The Copy for information:

1. The Hon'ble Vice-Chancellor, UGB.
2. The Registrar, UGB, Malda.
3. Finance Officer (Addl. Charge), University of Gour Banga .
4. Controller of Examinations (Addl. Charge) University of Gour Banga .
5. The Inspector of Colleges, University of Gour Banga .
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11. Central Notice Board, UGB.
12. University website.
13. News paper: , The Uttar Banga , Sambad Potidin, & The Echo of India, Ajjkal.

UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007)

Mr. Binay Krishna Halder
Convener,
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P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Ref. No. NIQ-24/F-EXT./UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR FIRE EXTINGUISHERS REFILLING

The Convener Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for “**Refilling of Fire Extinguishers at Different Buildings within the Campus of the University of Gour Banga, Malda.**”

DETAILS OF THE FIRE EXTINGUISHERS REQUIRED TO BE REFILLED:-

Sl. No.	Type of Fire Extinguisher	Weight/ Capacity	Warranty Required	Quantity.
1	ABC Powder Type	6 Kg	2 Years	46 Nos.
2.	Co2 Gas Type	2 Kg.	2 Years	32 Nos.
3.	Co2 Gas Type	4.5 Kg	2 Years	20 Nos.
4.	BC Powder Type	6 Kg	2 Years	3 Nos

Terms & Condition:-

- 1) The following documents are required to be attached with the quotation-
 11. Documents like PAN.
 12. GST registration / enrollment certificate.
 13. Trade License.
 14. Last year's IT returns.
- 2) **No additional cost will be borne by the University for carriage of the empty & Filled in fire Extinguishers for refilling purpose.**
- 3) Taxes will be deducted as per Govt. norms.
- 4) Recommendation of payment will be done after successful delivery, refilling & pressure check of the fire Extinguisher.
- 5) If any pressure meter/gauge is damaged during refilling, then it should be replaced by a new one at his cost of the bidders.
- 6) Payment will be made through account payee cheque

- 7) Time of delivery shall be reckoned Fifteen days (15) from the date of receipt of work order.
- 8) For any further details', bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- 9) EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any nationalized bank in favour of "University of Gour Banga" payable at "Malda", is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process.
- 10) EMD of the successful bidder will be released after two (02) years after completion of warranty period from the date of refilling of the Fire extinguisher.
- 11) Price shall be quoted in Indian Rupees (INR).
- 12) If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.
- 13) The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the hon'ble Vice Chancellor shall be final.
- 14) If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
- 15) Quotations shall be submitted in favour of "The Convener, Tender & Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.
- 16) University authority has the liberty to take Administrative / Legal steps as deem fit against the successfully bidder at their direction if the warranty / Guarantee services are not provided properly and in time by the agency/ service provider. For any discrepancy, decision taken by the Hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding. And for any court case the jurisdiction will be Calcutta High Court.
- 17) Bidders are requested to be present at the time of opening and on time.
- 18) For any discrepancy, decision taken by the hon'ble Vice Chancellor, University of Gour Banga, Malda is final and binding.
- 19) No extra cost will be paid by the University of Gour Banga, Malda within warranty period.
- 20) Quantity of materials required may vary as per requirement of the University Authority. Quantity required may increase or decrease as per decision taken by the University authority.
- 21) Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

**The Convener,
Tender & Purchase Committee,**

University of Gour Banga, Malda - 732103

The Copy for information:

1. The Hon'ble Vice-Chancellor, UGB.
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3. Finance Officer (Addl. Charge), University of Gour Banga .
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UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007)

Mr. Binay Krishna Halder
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P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Ref. No. NIQ-25/F-EXT./UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR SUPPLY AND INSTALLATION OF TWO INVERTERS

The Convener Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for “**Supply & installation of Two (02) numbers Inverter, 08 nos of lead acid batteries with rack for the Guest House (Saujanya) of the University of Gour Banga, Malda.**”

DETAILS OF THE JOB ALONG WITH SPECIFICATION

Sl. No.	Specification of Materials	Required Brand	Warranty Required	Required Quantity
1	3.5 KVA Single phase, offline Inverter	Microtech/ SF Sonic/ Numeric.	2 Years	02 (Two) Nos
2.	12 Volt 150 Amp. Tubular Lead Acid Battery	Exide/ SF Sonic	42 Month	08 (Eight) Nos.
3.	Battery Rack for Two Nos. 150 Amp. Tubular Battery	MS	-----	4 (Four) Nos.

Terms & Condition:-

- 1) The following documents are required to be attached with the quotation-
 11. Documents like PAN.
 12. GST registration / enrollment certificate.
 13. Trade License.
 14. Last Year's IT return.
- 2) **Price Should not Exceed MRP/Latest price of the manufacturer.**
- 3) Taxes will be deducted as per Govt. norms.
- 4) Recommendation of payment will be done after successful delivery & installation of materials.
- 5) Payment will be made through account payee cheque.
- 6) Time of delivery shall be reckoned Ten days (10) from the date of receipt of work order.
- 7) For any further details', bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- 8) EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any

nationalized bank in favour of “University of Gour Banga” payable at “Malda”, is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process

- 9) EMD of successful bidder will be released after two (02) years on getting successful maintenance support from the date of installation.
- 10) Price shall be quoted in Indian Rupees (INR).
- 11) If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.
- 12) The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the Hon’ble Vice Chancellor shall be final.
- 13) If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
- 14) Quotations shall be submitted in favour of “The Convener, Tender & Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.
- 15) University authority has the liberty to take Administrative / Legal steps as deem fit against the successfully bidder at their direction if the warranty / Guarantee services are not provided properly and in time by the agency/ service provider. For any discrepancy, decision taken by the Hon’ble Vice Chancellor, University of Gour Banga, Malda is final and binding. And for any court case the jurisdiction will be Calcutta High Court.
- 16) Bidders are requested to be present at the time of opening and on time.
- 17) For any discrepancy, decision taken by the hon’ble Vice Chancellor, University of Gour Banga, Malda is final and binding.
- 18) No extra cost will be paid by the University of Gour Banga, Malda within warranty period.
- 19) Quantity of materials required may vary as per requirement of the University Authority. Quantity required may increase or decrease as per decision taken by the University authority.
- 20) Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

*The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103*

The Copy for information:

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UNIVERSITY OF GOUR BANGA

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P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Ref. No. NIQ-26/WP-BH/UGB/C-19

Dated: - 20.06.2019

NOTICE INVITING QUOTATIONS FOR SUPPLY AND INSTALLATION OF ONE WATER PURIFIERS

The Convener, Tender Purchase Committee, University of Gour Banga, Malda invites sealed Quotations from the reputed vendor(s) / dealers / distributors for **supply and installation of one Water Purifier Machine with Cooler.**

SPECIFICATION OF WATER PURIFIER: -

Sl. No.	Specification of water purifiers cum water coolers	Quantity
1.	Model:- KENT ELITE – II (including RO + UV+TDS controller)	One No.
2.	80 LIT STORAGE COOLER UNIT (MAKE USHA)	One No.

Terms & Conditions:-

- The following documents are required to be attached with the quotation-
 - Documents like PAN.
 - GST registration / enrollment certificate.
 - GST registration / enrollment certificate.
 - Professional Tax Registration Certificate.
 - Trade License.
 - Last year's IT Return.
- Taxes shall be deducted as per Govt. norms.
- Warranty/ Guarantee to be provided as per Manufacturer Specification.
- Quotationer's local service infrastructure preferred for rendering after sales services within 24 hr.- 48 hr. from the date of receipt of complaints.
- Agency should have experiences in doing similar nature of works.
- Payment will be made through account payee cheque after successful completion of installation.
- If any date mentioned in the NIQ falls on Bandh / Strike / Holiday on unusual circumstances the same will automatically be shifted to the next working day without any further notice.
- The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the hon'ble Vice Chancellor is final.
- If any agency submits fraud or false documents, the university has all the rights to take

action against the agency.

10. EMD shall be deposited @ 02% of quoted amount in the form of CTS Demand Draft from any nationalized bank in favour of “University of Gour Banga” payable at “Malda”, is to be attached in original with the tender/ quotation documents as earnest money, failing which the tender will be treated as cancelled. EMD of unsuccessful bidders will be returned after completion of tender/ quotation process.
11. EMD of the successful bidder will be released after warranty period from the date of installation of the machine.
12. Quotations shall be submitted in favour of “The Convener, Tender and Purchase Committee, University of Gour Banga, Mokdumpur, Malda, 732103.
13. University authority may take also administrative / legal steps against the successful bidder at their direction if the services are not provided properly and in time.
14. Quantity / no. of machines may increase or decrease as per decision taken by the University authority.
15. Bidders are requested to be present at the time of opening and in time.
16. For any discrepancy, decision taken by the Hon’ble Vice Chancellor, University of Gour Banga is final and binding.
17. No extra cost will be paid for any spare parts or services at this running time of warranty period.
18. Any type of problem of water purifier machine to be solved by the agency at the time of warranty period & no extra cost will be claimed by the agency for this reason.
19. The bidders , at their own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the bid for the work as mentioned in the NIQ., before submitting offer with full satisfaction , the cost of visiting the site shall be at his own expenses.
20. Contractor shall have to arrange plant & machineries, tools & tackles storing of materials, labour shed etc. required for work at their own cost and responsibility.
21. Please mention total quantity & total amount because depending on it, "L1" will be selected.

18. Date & Time Schedule:

Sl. No.	Particular	Date
01	<i>Starting Date of submission of Quotation</i>	20.06.2019
02	Last date & time of submission of quotation	01.07.2019 up to 05.00 p.m.
03	Tentative date & time of opening of quotations	03.07.2019 at 01.00 p.m.

Sd/

**The Convener,
Tender & Purchase Committee,
University of Gour Banga, Malda - 732103**

The Copy for information:

1. The Hon'ble Vice-Chancellor, UGB.
2. The Registrar, UGB, Malda.
3. Finance Officer (Addl. Charge), University of Gour Banga .
4. Controller of Examinations (Addl. Charge) University of Gour Banga .
5. The Inspector of Colleges, University of Gour Banga .
6. Prof. Bikash Roy- University of Gour Banga .
7. The Development Officer, University of Gour Banga .
8. Dr. Goutam Bhowmik, Department of Commerce, UGB ..
9. Dr. Bhaskar Bagchi, Department of Commerce, UGB .
10. Dr. Atul Bandyopadhyay, Department of Physics, UGB ..
11. Central Notice Board, UGB.
12. University website.
13. News paper: , The Uttar Banga , Sambad Potidin, & The Echo of India, Ajjal.