

UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007, 12B Affiliated & NAAC Accredited)

Phone & Fax: 03512-221086 (O)



Office of the University Engineer

NH-34 (Near RabindraBhawan), P.O.: Mokdumpur, Dist.: Malda – 732 103

Ref. No.: 32/UGB/UE-18

Date: 07/06/2018

ABRIDGED NOTICE INVITING QUOTATION **NIQ No. - UGB/UE/04/18-19**

Sealed quotations are invited from the reputed vendor(s)/suppliers on their letterhead for the following supply and works required by the University of Gour Banga at Malda---

| Sl No. | Description of supply or works | Specifications | Required Brand name with Model | Quantity required |
|--------|--|--|-----------------------------------|-------------------|
| 1 | Supply, commissioning of 1 (one) number AC for the waiting room of the Vice Chancellor of the University of Gour Banga at Malda. | Condenser coil—100% copper, cooling coil-100% copper, compressor type- rotary, star rating- 3 rd or 4 th , unit model no- RAU423KWD, indoor model no- RAS423KWD, outdoor model no- RAC423KWD, power supply-single phase (230V), 50 Hz. | Hitachi (model no- TOUSHI 5200F). | 1 (One) |
| 2 | Installation charge for one number Air Conditioner. | Installation | --- | 1 (One) |

Last date & time of submission of quotation— 15/06/2018 up to 2.00 p.m.

Tentative date & time of opening of quotations--- 20/06/2018 after 2.30 p.m.

Terms & Conditions—

- a) The following documents are required to be attached with the quotation—
 - i) Valid Trade License.
 - ii) PAN.
 - iii) GST Registration.
 - iv) **EMD shall be deposited @ 2% of quoted amount** in the form of CTS Demand Draft from any Nationalized Bank in favour of University of Gour Banga payable at Malda is to be attached in original with the tender/quotation documents as earnest money, failing which the tender will be treated as cancelled.
- b) Price should not exceed MRP/Latest price-list of the manufacturer (excluding Sl. No. 2 & 4) and should be including of all taxes.**
- c) Time of delivery & installation shall be reckoned 10 (ten) days from the date of receipt of work order.
- d) Warranty period will be considered as per manufacturer specification.
- e) Taxes will be deducted as per Government norms.
- f) Payment will be made through account payee cheque.
- g) Price shall be quoted in Indian Rupees (INR).
- h) EMD will be released after expiry of warranty period.

- i) All materials required to be used by the contractor for the work are to be procured from the market by the contractor as per IS specification/as recommended and shall duly be approved by the University Engineer (Civil) or by his authorized representatives.
- j) The bidders, at their own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid for the work as mentioned in the Notice Inviting Quotation, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- k) Prevailing safety norms has to be followed by the contractor, so that LTI (loss of time due to injury) is zero.
- l) Contractor shall have to arrange plant & machineries, tools and tackles, storing of materials, labour shed, laboratory, water, electricity, site office, godown etc. required for work at their own cost and responsibility.
- m) If any part of work is found to be of inferior quality than that specified in the tender or as per IS specification, reduced rate will be applicable as will be finalized by the University Engineer (Civil) or the competent authority of the University of Gour Banga.
- n) Whatever the reasons may be, no claim of idle labour, enhancement of labour rate, additional establishment cost, cost of TOLL and hire & labour charges of tools and plants, railway freight etc. would be entertained under any circumstances.
- o) In case of fore-closure or abandoned of the works by the University authority the contractor will be eligible to be paid for the finished work/actual work done but not for any losses.
- p) The contractor shall not be entitled for any compensation for any loss suffered by him/her due to delays arising out of modification of the work, drawings, due to non-delivery of the possession of site etc.
- q) Supervision of electrical components of works will be carried out by concerned wings of the department (office of the University Engineer) under the overall coordination of the University Engineer (Civil) as the case may be.
- r) The site shall be cleared of malba, debris caused by working at site by the contractor without any extra cost to the department.
- s) The electrical contractor will ensure that all the skilled persons managed / deployed for executing the electrical work possesses the wireman licence/worksmen permit/supervisory licence etc as required for the work and such licence should be from the Government/competent authorities. Consequences arising due to the default of the contractor to comply with this condition would be contractor's responsibility only.
- t) The Tender Inviting Authority reserves the right to deny or accept or reject any or all the applications and to amend/change/supplement/cancel any clause or the whole tendering process, at any point of time without any obligation & assigning any reasons what-so-ever and without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for such action.
- u) Quantity of materials required may vary as per requirement of the University authority. Quantity required may increase or decrease as per decision taken by the University authority.
- v) Recommendation of payment will be done only after successful delivery, installation & commissioning of the materials.
- w) Bidders are requested to be present at the time of opening of quotations.
- x) For any further detail bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- y) Quotation shall be submitted in favour of "The University Engineer (Civil), University of Gour Banga, PO—Mokdumpur, Dist—Malda, Pin-732103".
- z) University authority has the liberty to take administrative/legal steps as deem fit against the successful bidder at their discretion if the warranty/guarantee/services are not provided properly and in time by the agency/service provider. For any discrepancy, decision taken by the Vice Chancellor, University of Gour Banga is final and binding. And for any court cases the jurisdiction will be Calcutta High Court.

(Anirban Goon)
University Engineer (C)