



# UNIVERSITY OF GOUR BANGA

Established under the West Bengal Act XXVI of 2007  
[Recognized U/S 2(f) & 12(B) of the UGC Act and NAAC accredited University with 'B' Grade (2016)]  
P.O.: Mokdumpur, District: Malda, West Bengal, PIN- 732 103



URL: [www.ugb.ac.in](http://www.ugb.ac.in) ♦ Phone: 03512-223664 ♦ E-mail: [registrar@ugb.ac.in](mailto:registrar@ugb.ac.in)

Ref. No.: 252/UGB/DR-19

Date: 23.10.2019

## NOTICE

I am directed to notify that Verification of Documents for all provisionally admitted 1<sup>st</sup> semester students (2019-2020 session) of all PG courses shall commence on and from 24.10.2019 and continue till 08.11.2019 at the respective departments. In this connection, the candidates are asked to bring and show the documents as listed below in original during verification. One set of photo copy of all the documents as mentioned below must be submitted by the students to the departments.

Documents are:

1. Online Application Form and Pay-in-Slip/Paid Bank Challan.
2. All Original Documents (Class 10<sup>th</sup> Admit, Class 10<sup>th</sup> Mark sheet, Class 12<sup>th</sup> Mark Sheet, UG Registration Certificate for Home University Candidates, UG Mark Sheet, Cast Certificate, Certificate for PH).
3. Admission Pay-in-slip/ Paid Bank Challan.

All the Head/Co-ordinators are requested to verify the said documents at the department, against the list of provisionally admitted students for 2019-2020 as already sent by the Office of the Undersigned (specially UG Marks obtained, UG Passing year and Category must be checked). Registration Certificate for students admitted under Home University (i.e. University of Gour Banga) must be checked for issue of Migration Certificate (if any).

Departments are requested to ensure Seal and Signature on the reverse of the UG mark sheet of students after verification.

A copy of verification report must be forwarded to the Office of the undersigned at the end of verification process.

  
(Dr. Surajit Bhattacharyya)

Deputy Registrar **DEPUTY REGISTRAR**  
UNIVERSITY OF GOUR BANGA, MALDA

### Copy to:

1. The Hon'ble Vice Chancellor, UGB, Malda.
2. The Registrar (Addl. Charge), UGB, Malda.
3. All Head/Co-ordinators, UGB, Malda.
4. Office file.