



UNIVERSITY OF GOUR BANGA

[Established under the West Bengal Act. XXVI of 2007 and Recognized U/S 2(f) & 12(B) of the UGC Act]

Office of the Registrar

★ Phone: 03512-223664 ★ URL: www.ugb.ac.in

P.O.: Mokdumpur, Dist.: Malda, Pin – 732 103, West Bengal, India

Ref. No.:532/UGB/DR-24

Date: 02.12.2024

NOTICE INVITING QUOTATION

N.I.Q. No. – 532/UGB/DR-24, Dated: 02.12.2024

Sub: Sealed Quotations are invited from the bonafide and resourceful Agencies/Firms/ /Organizations for “Supply and Installation of Electrical Installation and Air Conditioner servicing, Repairing and shifting for server room of Physics Department, UGB, Malda”.

Sl. No.	Description of Items	Make	Required Quantity	Unit Rate	Rates to be Quoted inclusive all taxes and service charges
Electrical Items					
1.	10 Sqmm. single core copper wire	Polycab/ Havells/ Finolex/ Rajnigandha	135 Mtr.		
2.	4 Sqmm. single core copper wire	Polycab/ Havells/ Finolex/ Rajnigandha	45 Mtr.		
3.	4 Way Double door SPN DB	Havells/ ABB/ Legrend	02 Nos.		
4.	25mm PVC Pipe	Pestro/ Polycab	10 Nos.		
5.	25mm PVC Clip/ Shaddle	Pestro/ Polycab	1 Packet.		
6.	Cassing Pin	ISI Marked	2 Packet.		
7.	10 mm Copper Ring Socket	ISI Marked	10 Nos.		
8.	4 mm Copper Ring Socket	ISI Marked	16 Nos.		
9.	10 mm Copper Bottle Socket	ISI Marked	6 Nos.		
10.	PVC Tape	ISI Marked	10 Nos.		
11.	63 Amp 4 Pope MCB	Havells/ ABB/ Legrend	02 Nos.		
12.	32 Amp DP MCB	Havells/ ABB/ Legrend	01 No.		
13.	25mm Flexible Pipe.	ISI Marked	1 Roll.		
14.	Electrical Installation Charge for wiring and switchgear items i.e. mentioned on above.		1 Job.		
Air Conditioner Items					
15.	Servicing, repairing and Gas filling of 02 Ton Air Conditioner Machine with necessary required materials.	Godrej	02 nos.		
16.	Shifting of 02 Ton Air Conditioner from one Room to Another Room with necessary required copper pipes, tape and another required items.	Godrej	01 Nos.		
17.	Auto Changer Timer Switch for Air Conditioner Machine	Reputed Brand	02 Nos.		
Total Amount (Rs.)					

Eligibility:

1. Photocopies of the credential document(s)/certificate(s) is required to be attached with the tender documents (self-attested), otherwise the tender will be treated as cancelled.
2. **Quotation paper should be addressed to: The Convener, Tender and Purchase Committee, University of Gour Banga, Malda-732103, W.B, India.**

General Terms and Conditions:

1. The quotation should be submitted by the Agencies in sealed envelope in their original letter head clearly indicating the aforesaid Item rates in details. Name of work and NIQ No. are to be mentioned on the top of the envelope.
2. No EMD to be deposited by the bidders.
3. Taxes shall be deducted as per Govt. norms.
4. Price quoted should be inclusive of all taxes i.e., GST, & other charges.
5. Price quoted should not increase the Maximum Retail Price.
6. Validity of the quotation will be one year from the closing date of the enquiry.
7. Bidders must as far as possible, arrange to supply the above within the stipulated time to be mentioned in the purchase order after selection. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice.
8. **The Lowest Bidder will be selected on the basis of the total amount, inclusive all Taxes.**
9. The Agency will be required to follow professional ethics and regulatory rules/ laws, if any, while dealing with UGB and ensure confidentiality in matters that may become detrimental/ cause loss or damage to the interest/ image of UGB in any manner.
10. The University of Gour Banga reserves the right to amend or cancel the scope of the work.
11. The sealed quotations are to be submitted along with valid Trade License/ Certificate of Registration of incorporation/ Deed of partnership, PAN, GST Registration Certificate, Income Tax Return, Balance sheet and P&L Accounts for last two years, credential etc. at the office of the Convener, Tender and Purchase Committee.
12. The date and time of submission of sealed quotation: **02.12.2024 – 11.12.2024** (Within 11:00 am to 05:00 PM). Date of opening of tender document: **12.11.2024 at 03:00 PM**. Any quotation received after the prescribed deadline shall not be considered irrespective of rates.
13. The sealed quotations should be addressed to: The Deputy Registrar (Addl. Charge) & The Convener, Tender and Purchase Committee, University of Gour Banga, Malda-732103, W.B, India.
14. **The work to be executed under the supervision of the Engineering Department, UGB and also necessary certification will have to be obtained from the Engineering Department, UGB.**
15. In all cases of disputes, the decision of the University Authority shall be final.
16. At the time of opening the tender, the bidders may attend and for any further enquiry please contact at the Deputy Registrar (Addl. Charge), University of Gour Banga, Malda-732103, W.B, India.



**DEPUTY REGISTRAR (A/c)
UNIVERSITY OF GOUR BANGA
MALDA (W.B.)**

**Deputy Registrar (Addl. Charge)
& Convener, Tender and Purchase Committee
University of Gour Banga**

Copy forwarded for information to:

1. The Hon'ble Vice-Chancellor, University of Gour Banga.
2. The Registrar (Addl. Charge), University of Gour Banga.
3. The Finance Officer, University of Gour Banga.
4. Members (all) of the Tender & Purchase Committee.
5. Notice Board.
6. The University Website (www.ugb.ac.in).
7. Office File.