



# UNIVERSITY OF GOUR BANGA

[Established under the West Bengal Act. XXVI of 2007 and Recognized U/S 2(f) & 12(B) of the UGC Act]

## Office of the Registrar

★ Phone: 03512-223664 ★ URL: www.ugb.ac.in

P.O.: Mokdumpur, Dist.: Malda, Pin – 732 103, West Bengal, India

Ref. No.: 516/UGB/DR-24

Date: 29.11.2024

## NOTICE INVITING TENDER

**N.I.T. No. – 516/UGB/DR-24, Dated: 29.11.2024**

**Sealed tenders are invited from reputed eligible contractors as specified in the details furnished below:--**

**Name of work:- Sitting arrangement at the Chhatim Tree Adjacent to the main building in the campus of UGB at Malda.**

**Estimated Cost- 88,270.00 (Eighty Eight Thousand Two Hundred Seventy only).**

**Earnest money-Rs. 1000.00 (Rupees One thousand Only) to be submit through a Demand Draft favouring 'University of Gour Banga' payable at Malda / Cash Deposit in the University Bank Account (A/C No.: 1622010000019; IFSC: PUNB0162220; Name of the Bank & Branch: Punjab National Bank (PNB) & University of Gour Banga Branch, Malda. Please mention the Draft Number and Date for Demand Draft and Transaction Number and Date for bank transactions.**

**Time of completion: 30 (Thirty) days.**

### **Eligibility:**

1. Photocopies of the credential document(s)/certificate(s) is required to be attached with the tender documents (self-attested), otherwise the tender will be treated as cancelled.
2. **Tender paper should be addressed to: The Convener, Tender and Purchase Committee, University of Gour Banga, Malda-732103, W.B, India.**

- **Date of issue of tender: 29.11.2024**
- **Last date and time of tender submission: 11.12.2024, 05:00 pm**
- **Date and time of tender opening: 12.12.2024, 03:00 pm (The date may be changed due unavoidable circumstances, if any.)**

**N.I.T number, Name of work** should be written on the envelope; otherwise tender documents shall be treated as cancelled. The University authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for such action. Bidders are requested to be present at the time of opening of tenders. For further enquiry, intending tenderers may contact the office of the Deputy Registrar (Addl. Charge), University of Gour Banga, in any University's working day between 12.00 noon to 3.00 p.m.

  
**DEPUTY REGISTRAR (A/c)**  
**UNIVERSITY OF GOUR BANGA**  
**MALDA (W.B.)**

**Deputy Registrar (Addl. Charge)**  
**& Convener, Tender and Purchase Committee**  
**University of Gour Banga.**

## **Terms and Conditions:**

1. GST, Cess will be deducted as per Govt. Norms.
2. **Tender paper should be addressed to: The Convener, Tender and Purchase Committee, University of Gour Banga, Malda-732103, W.B, India.**
3. Intending tenderers will have to submit self-attested photocopies of Trade License, PAN Card, GST registration certificate, Professional Tax payment challan/ certificate (up to date), Last 02 years IT Return, credential documents.
4. Mobilization advance or secured advance shall not be paid to the contractor.
5. Payment for the work will be made on availability of fund under the respective head of account.
6. In case of use of steel material as reinforcement, it should be procured from only primary producers of steel. Also in case of use of materials such as cement, steel, bitumen, cationic emulsion etc which are to be supplied by the contractor, necessary test certificates (duly self-attested) shall have to be furnished to the University Engineer (Addl.Charge) or to his representatives before using of those materials for the works. The University Engineer (Addl.Charge), UGB or his representative may ask the contractor to arrange for testing of those materials at the laboratory as decided by him and the necessary testing charges shall be borne by the contractor.
7. All materials required to be used by the contractor for the work are to be procured from the market by the contractor as per IS/recommended and shall duly be approved by the University Engineer (Addl.Charge) or by his authorized representatives.
8. The University Authority, University of Gour Banga, Malda reserves the right for verification of any original documents of the contractors/bidders at their discretion at any time during tender process or during pendency of the contract against the documents/photocopies submitted by the contractor. If any tenderer fails to produce the original hard copies of the documents (as asked during verification) or any other documents on demand by the University Authority within a specified time frame or if any deviation is detected in the hard copies with respect to the photocopies or if there is any suppression, the tender for that tenderer will be treated as cancelled or shall be treated as breach of contract and the tenderer will be suspended from participating in the tenders by this Institution for a period of 3 ( three) years. The University Authority may take necessary legal action against such defaulting tenderers.
9. The bidder whose bid has been accepted will be informed by the letter of acceptance/work order.
10. Conditional/incomplete tender will not be accepted under any circumstances.
11. The bidders, at their own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
12. Price adjustment in respect of any construction material will not be allowed under any circumstances for this work.
13. Prevailing safety norms has to be followed by the contractor, so that LTI (loss of time due to injury) is zero.
14. Contractor shall have to arrange plant & machineries, tools and tackles, storing of materials, labour shed, laboratory, water, electricity, site office, godown etc. required for work at their own cost and responsibility.
15. Site of work and necessary drawings may be handed over to the agency phase-wise. No claim in this regards will be entertained.
16. The contractor will have to arrange on transport of materials by road as necessary to complete the work in time and the contractor must consider this aspect while quoting rate. No extra cost will paid by the UGB authority.
17. Notwithstanding the provisions made in the related printed tender form (if any) any item of the work which can be legitimately be considered as not stipulated in the specific schedule of probable items of work but has become necessary as a reasonable contingent item during actual execution of work will have to be done by the contractor if so, directed by the University Authority or by his representative and the rates will be fixed with manner as stated below—
18. Rate of supplementary items shall be analyzed to the maximum extent possible from rates of the allied items of work appearing in the P.W. Department, Govt of West Bengal schedule of rates for

Building and S&P along with all addenda and corrigenda of probable items of work forming part of tender document rates for the working area enforce at the time of NIT.

19. In case, addition items do not appear in the above P.W. Department schedule of rates, such items for the works shall be paid at the rates entered in the Public Works (Roads) Department, Govt of West Bengal schedule of rates along with all addenda and corrigenda for the working area enforce at the time of NIT.
20. If the rates of the supplementary items cannot be computed even after applications of clauses stated above, the same shall be determined by analyses from market rates of material, labour and carriage cost etc prevailing at the time of execution of such item of work. Profit and overhead charges (both together) @ 10% for Supply and delivery & 15% for works including materials be allowed only; the contractual percentage will not be applicable.
21. Unbalanced market rates shall never be allowed. Contractual percentage shall only be applicable with regard to the portions of the analysis based on clauses (a), (b), & (c) stated above only. It may be noted that the cases of supplementary items of claim shall not be entertained unless supported by entries in the work order book/site order book by the University Authority or his representative shall be the custodian of that triplicate book whose pages should be machine numbered. The contractor shall supply this book at his own cost and the contractor or his authorized representative may take away one copy of such every instruction provided in that book by the client for his own record and guidance or any written order from the University authority or his representative of University of Gour Banga, Malda.
22. Where there are any discrepancies between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Besides, if any discrepancies found in the unit rate, the rate of item(s) shall be analyzed from rates incorporated/mentioned in the P.W. Department, Govt. of West Bengal schedule of rates for Building and S&P or Public Works (Roads) Department, Govt. of West Bengal schedule of rates respectively along with all addenda and corrigenda of probable items of work forming part of tender document rates for the working area enforce at the time of N.I.T.
23. Whatever the reasons may be no claim of idle labour, enhancement of labour rate, additional establishment cost, cost of TOLL and hire & labour charges of tools and plants, railway freight etc. would be entertained under any circumstances.
24. All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the contractor without any extra claim towards the University Authority.
25. The University Authority, University of Gour Banga (or by his representatives) reserves the right to test, examine and measure the materials/workmanship direct at the place of manufacture, fabrication or at the site of works or any suitable place. The contractor shall provide such assistance, instrument machine, labour and materials as the University Authority or his representative may require for examining, measuring and testing the works and quality, weight or quantity of materials used and shall supply samples for testing as may be selected and required by the University Authority without any extra cost. Besides this, the contractor will carry out tests from outside laboratory as per instruction of the University Authority. The cost of all such tests would be borne by the contractor.
26. Time for completion as specified in the tender shall be deemed to be the essence of the contract and shall be reckoned from the date of issue of letter of acceptance/work order.
27. In case of force closure or abandoned of the works by the University authority the contractor will be eligible to be paid for the finished work/actual work done but not for any losses.
28. The contractor shall not be entitled for any compensation for any loss suffered by him/her due to delays arising out of modification of the work, drawings, due to non-delivery of the possession of site etc.
29. The whole work will have to be executed as per Departmental drawing (if any) available in this connection at the tender rate.
30. In all cases of disputes, the decision of the University Authority shall be final & binding on you and Calcutta High Court is the jurisdiction as per GBU acts.
31. Intending bidders have to download the tender document from the UGB website ([www.ugb.ac.in](http://www.ugb.ac.in)) directly.
32. Payment will be made through account payee cheque.
33. **The work to be executed under the supervision of the Engineering Department, UGB and also necessary certification will have to be obtained from the Engineering Department, UGB.**

34. At the time of opening the tender, the bidders may attend and for any further enquiry please contact at the Deputy Registrar (Addl. Charge), University of Gour Banga, Malda-732103, W.B, India.
35. Estimate/ BOQ prepared as per Govt. norms are enclosed along with the tender notice.



**DEPUTY REGISTRAR (A/c)  
UNIVERSITY OF GOUR BANGA  
MALDA (W.B.)**

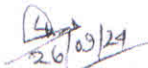
**Deputy Registrar (Addl. Charge)  
& Convener, Tender and Purchase Committee  
University of Gour Banga**

*Copy forwarded for information to:*

1. The Hon'ble Vice-Chancellor, University of Gour Banga.
2. The Registrar (Addl. Charge), University of Gour Banga.
3. The Finance Officer, University of Gour Banga.
4. Members (all) of the Tender & Purchase Committee.
5. Notice Board.
6. The University Website ([www.ugb.ac.in](http://www.ugb.ac.in)).
7. Office File.

**ESTIMATE FOR SITTING ARRANGEMENT AT THE CHHATIM TREE ADJACENT TO THE  
MAIN BUILDING IN THE CAMPUS OF UGB AT MALDA**

| SI No                      | PWD SoR     | Description  | unit       | Rate               | Quantity    | Amount               |
|----------------------------|-------------|--|------------|--------------------|-------------|----------------------|
| 1                          | p-1, it-2   | Earth work in excavation of foundation trenches or drains, in all sorts of soil (including mixed soil but excluding laterite or sandstone) including removing, spreading or stacking the spoils within a lead of 75 m. as directed. The item includes necessary trimming the sides of trenches, levelling, dressing and ramming the bottom, bailing out water as required complete.<br><br>(a) Depth of excavation not exceeding 1,500 mm. | Cum        | 119.27             | 2.60        | 310.10               |
| 2                          | p-1, it-3   | Earth work in filling in foundation trenches or plinth with good earth, in layers not exceeding 150 mm. including watering and ramming etc. layer by layer complete. (Payment to be made on the basis of measurement of finished quantity of work)<br><br>(a) With earth obtained from excavation of foundation  | Cum        | 77.54              | 2.60        | 201.60               |
| 3                          | p-15, it-7  | Brick work with 1st class bricks in cement mortar (1:4)<br>(a) In foundation and plinth<br>(b) In superstructure, ground floor   | Cum<br>Cum | 5140.00<br>5363.00 | 3.8<br>7.45 | 19532.00<br>39954.35 |
| 4                          | p-189, it-1 | Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface]<br>(ii) With 1:4 cement mortar<br>(a) 20 mm thick plaster  | Sq.m       | 179                | 2.5         | 447.50               |
| 5                          | p-41, it-33 | Ordinary Cement concrete (mix 1:2:4) with graded stone chips (6mm nominal size) excluding shuttering and reinforcement, if any, in ground floor as per relevant IS codes.<br>Pakur variety   | Cum        | 4411.00            | 1.787       | 7882.46              |
| 6                          | p-14, it-1  | Single Brick Flat Soling of picked jhama bricks including ramming and dressing bed to proper level and filling joints with local sand.   | Sq.m       | 321.00             | 17.87       | 5736.27              |
| <b>Total Rs</b>            |             |  |            |                    |             | <b>74064.28</b>      |
| Aplying 9% CGST            |             |  |            |                    |             | 6665.79              |
| Aplying 9% SGST            |             |  |            |                    |             | 6665.79              |
| <b>Total including GST</b> |             |  |            |                    |             | <b>87395.85</b>      |
| Aplying 1% LW Cess         |             |  |            |                    |             | 873.96               |
| <b>Total Rs</b>            |             |  |            |                    |             | <b>88269.81</b>      |
| <b>Say Rs</b>              |             |  |            |                    |             | <b>88270.00</b>      |

  
 26/09/24  
**Junior Engineer (Civil)**  
 University of Gour Banga, Malda

D.N. (C.E.S.)  
 26/09/2024  
**Junior Engineer (Civil)**  
 University of Gour Banga, Malda