



UNIVERSITY OF GOUR BANGA

[Established under the West Bengal Act. XXVI of 2007 and Recognized U/S 2(f) & 12(B) of the UGC Act]

Office of the Deputy Registrar

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P.O.: Mokdumpur, Dist.: Malda, Pin – 732 103, West Bengal, India

Ref. No.: 217/UGB/DR-24

Date: 25.06.2024

NOTICE INVITING QUOTATION

NIQ No.: 217/UGB/DR-24, Dated: 25.06.2024

Name of the Work: - ‘Soil refilling at the open space between the University Boys’ Hostel and Girls’ Hostel (to be used as Play Ground) with Tractor and manual Labour situated at the Campus of the University of Gour Banga’

Sealed Quotations are invited from bonafide reputed agencies having valid Trade License/ Registration Certificate of incorporation/ Deed of partnership to quote their rate (in sealed envelope) for ‘Soil refilling at the open space between the University Boys’ Hostel and Girls’ Hostel (to be used as Play Ground) with Tractor and manual Labour situated at the Campus of the University of Gour Banga’.

Sl. No.	Name of the Work	Specification	Rates to Quoted inclusive all taxes and service charges
1.	Soil refilling at the open space between the University Boys’ Hostel and Girls’ Hostel (to be used as Play Ground) with Tractor and manual Labour situated at the Campus of the University of Gour Banga	Approximate area of the Play Ground: 2600 sq.m.	

General Terms and Conditions:

1. The quotation should be submitted by the Agencies in sealed envelope in their original letter head clearly indicating the aforesaid Item rates in details. Name of work and NIQ No. are to be mentioned on the top of the envelope.
2. EMD of Rs. 1,500/- (Rupees one thousand five hundred only) in the form of CTS Demand Draft from any Nationalized Bank in favour of the ‘University of Gour Banga’ payable at ‘Malda’ is to be attached with the quotation documents.
3. The bidders, at their own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice Inviting Quotation, before submitting offer with full satisfaction.
4. Price adjustment in respect of any material will not be allowed under any circumstances for this work.
5. Prevailing safety norms has to be followed by the Agencies, so that LTI (loss of time due to injury) is zero.
6. Time for completion as specified in the tender shall be deemed to be the essence of the contract and shall be reckoned from the date of issue of letter of acceptance/work order.
7. The whole work will have to be executed as per the instruction and direction of the University

Authority.

8. Taxes shall be deducted as per Govt. norms.
9. Price quoted should be inclusive of all taxes i.e., GST, & other charges.
10. Validity of the quotation will be one year from the closing date of the enquiry.
11. The Agency will be required to follow professional ethics and regulatory rules/ laws, if any, while dealing with UGB and ensure confidentiality in matters that may become detrimental/ cause loss or damage to the interest/ image of UGB in any manner.
12. The University of Gour Banga reserves the right to amend or cancel the scope of the work.
13. The sealed quotations are to be submitted along with valid Trade License/ Certificate of Registration of incorporation/ Deed of partnership, PAN, GST Registration Certificate, Income Tax Return, Balance sheet and P&L Accounts for last two years, credential etc. at the office of the Convener, Tender and Purchase Committee.
14. The date and time of submission of sealed quotation: **26.06.2024 – 03.07.2024** (Within 11:00 am to 05:00 PM). Date of opening of tender paper: **04.07.2024 at 03:00 PM**. Any quotation received after the prescribed deadline shall not be considered irrespective of rates.
15. The sealed quotations should be addressed to: The Deputy Registrar (Addl. Charge) & The Convener, Tender and Purchase Committee, University of Gour Banga, Malda-732103, W.B, India.
16. In all cases of disputes, the decision of the University Authority shall be final.
17. At the time of opening the tender, the bidders may attend and for any further enquiry please contact at the Deputy Registrar (Addl. Charge), University of Gour Banga, Malda-732103, W.B, India.



**Deputy Registrar (Addl. Charge)
& Convener, Tender and Purchase Committee
University of Gour Banga
DEPUTY REGISTRAR (A/c)
UNIVERSITY OF GOUR BANGA**

Copy forwarded for information to:

1. The Hon'ble Vice-Chancellor, University of Gour Banga.
2. The Registrar (Addl. Charge), University of Gour Banga.
3. The Finance Officer, University of Gour Banga.
4. Members (all) of the Tender & Purchase Committee.
5. Notice Board.
6. The University Website (www.ugb.ac.in).
7. Office File.